

Last Name: _____ First Name: _____

Position Desired: _____ Today's Date: _____

Please answer the following questions.

1. Have you ever held a child care license with the Department of Children and Families or been registered to provide child care in your home? Yes No

2. While employed in a child care program, have you ever been the subject of disciplinary action, or been the part responsible for a child care facility receiving an administrative fine or other disciplinary action? Yes No

Punkin Place Child Development of Jax (a.k.a. Punkin Place) provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, national origin, age, disability, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state, and local laws.

Punkin Place complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Only United States citizens or aliens who have a legal right to work in the United States are eligible for employment. Proof of citizenship or immigration status verifying your identity and legal right to work in the U.S. will be required upon employment.

For Interviewer's Use Only

Interviewer: _____ Date: _____

Comments: _____

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Last Name: _____ First Name: _____

SSN: _____ Date of Birth: _____

Address: _____ City: _____ State: _____

Mobile Number: _____ Position Desired: _____

Mobile Service Provider: _____ Email: _____

Hours Available: _____ Earnings Desired: _____ U.S. Citizen: _____

Education

High School: _____ From: _____ To: _____

College: _____ From: _____ To: _____

Did You Graduate?: _____ Degree: _____

Special Training

Date Completed 40 Hrs. DCF: _____ First Aid: _____

Date Completed 5-Hr. Early Lit. & Language Dev.: _____ C.D.A.: _____

Date Completed 10-Hr. Annual In-Service Training.: _____ C.D.A.: _____

Other Special Training?.: _____

Emergency Contact: _____ Telephone: _____

Name, Address, and Telephone of Nearest Relatives:

1) _____

2) _____

Name of Two Personal References:

1) _____

2) _____

Present Employer: _____ Address: _____

From: _____ To: _____ Start Pay: _____ End Pay: _____

Supervisor's Name: _____ Reason for Leaving: _____

Previous Employer: _____ Address: _____

From: _____ To: _____ Start Pay: _____ End Pay: _____

Supervisor's Name: _____ Reason for Leaving: _____

Previous Employer: _____ Address: _____

From: _____ To: _____ Start Pay: _____ End Pay: _____

Supervisor's Name: _____ Reason for Leaving: _____

Why Do You Want to Work in Child Care? _____

What Can You Bring to Punkin Place as a Team Member? _____

Application Statement

I understand that an investigative report may be made whereby information is obtained through personal interviews with prior associates, etc. This investigation includes information as to my character, general reputation, personal characteristics and mode of living, etc. I understand I have a right to make a written request, within a reasonable period of time to management, to receive additional detailed information about the nature and scope of this investigative report.

By signing below, I give permission to Punkin Place Child Development of Jax (Punkin Place CDJ), including, but not limited to, its assignees, to contact any of the former employers for references shown, to verify information I have given and to release all records of my employment, including assessments of job performance ability and fitness. I understand Punkin Place CDJ reserves the right to require a medical examination, including, but not limited to, any drug screening tests either prior to or at any time during employment. I understand I will be employed on a probationary basis for a minimum period of 90 days.

In Florida, employment is at will, i.e., that either the employer or the employee can end the employment relationship at any time without reason and without notice. As such, I understand and agree that employment is not offered, contracted, or promised for any specific time and that the employment relationship may be terminated for any reason I will, within five business days, return all Punkin Place CDJ property issued to me for my use and benefit, including, but not limited to, Punkin Place shirts and curriculum material. If I fail to do so, I will reimburse Punkin Place CDJ for all such items not returned and understand company may proceed legally against me, if necessary.

I certify the information on this employment application is true and complete to the best of my knowledge. I understand if this information is found to be incomplete, false, or misleading, and if I am employed, I will be subject to immediate termination with no opportunity for re-hire.

Applicant's Printed Name: _____

Applicant's Signature: _____

Date: _____